

**CLEAR LAKE COTTAGERS' ASSOCIATION**  
**ASSOCIATION CHALETS LAC CLAIR**  
**20 Jun 2023**  
**BOARD MEETING**  
**MINUTES**

1. Call to order : President Howie called the video meeting to order at 6:35 p.m.

Attendance: - Howie Longfellow, Bob Jolley, Joyce Jolley,, Christian Levesque  
Al Hardiman, Catherine Bacque , Alain Faubert

Regrets: Yvette Morrison, Marie Terrien

2. Adoption of Agenda: Moved by Catherine seconded by Christian that the agenda be accepted as presented. All in favour.
3. Review of Minutes of 31 July 2022 AGM . Moved by Joyce , seconded by Al Hardiman to dispense with reading and accept minutes. All in favour.
4. Treasurer's Report - Joyce presented a report (attached) outlining the deposits & expenditures for the period 31 Jul 2022 to 20 Jun 2023.

Bank Balance (31 Jul 2022 )	\$ 2,160.03
Outstanding cheque ( website registration)	<u>\$ 403.91</u>
	\$ 2,321.12

Joyce also praised Howie for his proactive work on the website, while actually reducing costs.

Joyce reported, with Claude McGrath's retirement from the Board, there are only 2 authorized signatories on the CLCA account ( Joyce & Howie) .  
Moved by Joyce, seconded by Al Hardiman that Christian Levesque be added as a third signatory. All in favour.

Bob reported that the Staples copy card used for administrative purchases has been used up.  
Moved by Al Hardiman, seconded by Al Faubert that a \$400.00 copy card be acquired and all receipts/invoices and records of expenditures be collected and audited by the Treasurer. All in favour.

5. President's Report - Howie advised it had been a quiet winter, but he wished to thank all Board Members for their contribution over past years.
6. Membership - Joyce reported that 49 members have paid up status. Twenty-one members have already paid their 2023-2024 dues.

It was suggested that it may be possible to reduce costly “snail mail” costs incurred sending newsletters and minutes to members. It was reported that in the past, use of the email was not as effective at prompting members to pay dues. Experience has proven that delivery of hard copy membership forms has enhanced the response. Agreed that a hardcopy membership form should be delivered to members along with the Spring Newsletter.. The mode of delivery will be discussed with the membership at the 2023 AGM , to see if changes are warranted. It was also suggested that it may be practical to leave hardcopy membership forms and newsletters at the CLCA Bulletin Board ( Northshore) or in the community library box ( CLR)

Al Faubert suggested that the file of the new membership form be shared with him. He will print it and share it with new neighbours on CLR.

7. Lake Partner Program - In 2022, on Serge Giroux’s retirement from the Board, Al Faubert volunteered to take on lake testing. Due to miscommunication, Al did not take delivery of the required documentation to start testing as result 2023 spring testing was not completed. Howie has now obtained the required documentation, and he and Al will meet to get testing operational again. Lake Partner results are posted up until the end of 2022.
8. Spring Clean-up - Howie reported that this year the cleanup was well attended this year. He commented how pleasing it was to see so many new faces.
9. OLD BUSINESS

Municipal Bylaws - Bob had contacted West Nipissing Town Hall , and shared updates that the Clerk, Melanie Ducharme provided on outstanding issues:

Storage Containers - Amendments to the Zoning Bylaw allow for use of metal storage containers or galvanized metal buildings ( one or the other - not both) on shoreline residential lots which exceed 1 acre. They may not be placed in front yards, and larger set backs apply,

Short Term Rentals - Mayor Rochon-Thorne has presented council with the package that was prepared with CLCA involvement. All of the issues raised by CLCA remain before council. The bylaw is in planning stages only. Public consultation will begin shortly.

Trailers - The recreational trailer bylaw has not moved forward since 2020.

Beach Bylaw - The new bylaw has been passed but not implemented. The draft addresses all of the issues CLCA raised with Mayor Savage, with the exception of buoy lines. When passed and implemented, enforcement will fall to the municipal by-law officer not the OPP.

Hydro 1 rates - Hydro 1 has followed the direction of the Ontario Energy Board and discontinued “seasonal” rates. Those residents who are affected will see an increase in their billing ( not to exceed 10% annually).

Replacement of Hydro Pole - Hydro 1 has installed a new pole on CLR ( Fortin Farm) to replace the pole that fell over every spring.

Bain Lake History Project - Howie reported on the status of the project. Many interviews have been completed, and he is receiving photos of interest from members that will be digitized. He has suggested we are nearing the point that a decision should be made how to present the findings to members / public. ( i.e. narrative, photos on CLCA website, etc.) This item will be raised at the AGM with a view to soliciting more interviews and submission of photos of interest.

10. NEW BUSINESS

Elections - Bob updated Board members on terms of office. Four of the exiting directors will complete their term at the 2023 AGM. The remaining members remain in office until 2024. Howie reported he will stay on with the Board to maintain the website, but would be pleased to step aside from the Presidency if someone else offers to assume the role after the AGM.

Newsletter - Bob will send out a newsletter , membership forms and notice of the 06 Aug 2023 AGM.

11. Adjournment - Al Hardiman moved adjournment at 7:18 p.m.

Treasurer's Report - June 18, 2023

	Deposits	Expenses	Balance
<b>BANK BALANCE JULY 31, 2022</b>			2,160.03
<b>ADD: MEMBERSHIP DEPOSTS</b>	565.00		<u>565.00</u>
			2,725.03
<b>Less: 0/s cheque reported July 31/22</b>		401.64	
<b>BANK CHARGES</b>		<u>2.27</u>	
<b>TOTAL EXPENSES</b>		<u>403.91</u>	<u>(403.91)</u>
<b>BALANCE PER JUNE 18, 2023</b>			<b>2,321.12</b>